



For YVES use ONLY	
^[1] Job No.	: _____
Date Received	: _____
Exp. Completion Date	: _____
Ref. No or QT No.	: _____

REQUEST FOR SERVICE

Comp. Name : _____

Address : _____

(Attach business card if available) _____

Contact Person : _____

Tel. No. : _____

Email Address : _____

No.	^[2] Interval (Months)	Equipment Name	Maker / Model	S/N	^[3] Remark

- Note**
- (1) Please Quote our Job No. when making enquiries.
 - (2) Due to ISO 17025 requirement on Calibration Interval. Please state the requested Calibration Interval Period.
 - (3) Such as calibration range, calibration point and specific reporting requirement or any accessories included
 - (4) A person claiming to be customer's representative is hereby deemed to have all necessary legal capacity, power and authority to sign the acknowledgement receipt on behalf of the customer and such acknowledgement receipt is therefore legally binding on the customer.
 - (5) Item send to our laboratory is subjected to our laboratory calibration scope, method, reference standard equipment and environmental specific condition.
 - (6) The company may, without further notice to the customer, any equipment brought in for calibration and which remain unclaimed and unpaid for a period of more than three months, shall be sold at the company's sole discretion to recover calibration charges.
 - (7) Items sent in for calibration must be in good working condition; with operating manual if possible. YOUTH VISION ENGINEERING & SERVICES SDN. BHD. reserves the right to reject request with insufficient information provided.

Acknowledgement

We confirm the above particulars are correct ;

Signature : _____	Signature : _____
^[4] Delivered by : _____	Received by : _____
Date : _____	